

NORTH CAROLINA CHAPTER OF ASHRM
Business Meeting
May 11, 2006
Wrightsville Beach, North Carolina

Minutes

Call to Order: Kathy Connolly called the meeting to order at 12:45 p.m.

Approval of Minutes: Connie Lamb will be taking minutes in the absence of Lee Ann Jones, Secretary. The minutes of the October 6, 2005 Business Meeting were reviewed and approved as written. Sarah Bailey made the motion to approve and Margaret Broadhurst seconded. All attendees unanimously approved.

President's Report: Kathy Connolly reported and announced the following:

- Kathy Connolly and Ron Burris went to National ASHRM last fall and attended their networking session. Our chapter is unique by having 2 conferences a year and an active membership.
- This week was National Nurse's Week and recognized all nurses that were present.
- National Risk Management Week will be June 19-23, 2006. The national logo is "SAND" (Safety, Advocacy, Networking, Development) and will be posted on our website. Doug Borg was recognized for serving on the National ASHRM board.
- The Board is currently working on revisions to the chapter bylaws. Once the revisions are complete the bylaws will be mailed to the membership for review 30 days prior to the Fall meeting and will be voted on at the Fall meeting. The revisions to the bylaws will include national requirements to specify the president of our chapter is the only board member that is required to be a member of National ASHRM and 25% of our membership should be members of National ASHRM.
- The 25th NC ASHRM Anniversary celebration was a success last Fall. It was a great social event for our past and present members. A fun evening has been planned for tonight as well.

Treasurer's Report: Sandy Ogle provided the financial report and advised there were copies of the Balance Sheet and Profit & Loss Statements on the back table for review. Larry Jones made a motion to accept as reported and Sam Southern seconded. All attendees present unanimously approved. Sandy reported the 25th NC ASHRM celebration went over budget but explained we were able to take funds out of reserves.

Committee Reports:

Nominating Committee – Ron Burris recognized the committee members and reported the following:

- Ron explained after his term expires Kathy Connolly will serve as Nominating Chairperson and Cathy Harkey will become President in 2007.
- Ron announced 4 members of board term will expire in December. They are Connie Lamb, Gwen Stokes, Lee Ann Scott and Ann Barnes. All are willing to remain on board. Sandy is eligible to be re-elected and is willing to serve again as Treasurer. Lee Ann Jones serves as secretary until 2007. Ron is soliciting chapter members to run for a board position. Deadline to register as nominee for a position is August 18, 2006. Election will be prior to the Fall meeting. Ron explained how important it is to serve as a board member. He urged everyone to get involved and explained how they can to help this organization and have an understanding of this industry and organization. If anyone is interested in serving on the board, let Ron know.

Professional Development – Ann Barnes reported the following for Lee Ann Scott.

- The committee is working on Workhorse and Professional Development Awards in time for the Fall meeting. The nominee forms will be mailed out in membership packet in late August prior to the Fall meeting. Ann encouraged members to participate in nominations of active members.

Public Relations and Marketing – Gwen Stokes recognized the committee members and reported the following:

- Sponsors have responded positively this year. Contributions of \$14,950 were received from sponsors. The board's goal was \$14,000. Gwen reported how our sponsors support education at our meetings. All sponsors were recognized and acknowledged for their contributions.
- This year there is a total 27 sponsors with 6 new sponsors.
- All of our sponsors also contribute promotional items, host receptions, provide gifts, volunteer as speakers and serve actively on committees.
- The newsletter for the chapter was discussed. A newsletter has not been published since 2004. In order for the committee to know if the membership would like a newsletter published a question was added on the meeting's evaluation form included in the packet. Please complete and the committee will follow up according to the evaluation results.
- The following members were recognized for their accomplishments and their recognitions will be posted on the website.
 - Kimberly Todd earned her Bachelors of Science in Nursing degree.
 - Gwen Stokes completed her Masters of Science Degree in Public Health.
 - Kevin Wisecarver obtained designation as a Certified Insurance Counselor (CIC).
 - Debbie Martinez obtained designation as a Certified Legal Assistance (CLA).

- Joyce Benton received the Distinguished Service Award at National ASHRM conference.
- The law firm of Sharpless & Stavola, PA obtained defense verdicts in two trials involving nursing home negligence.
- Joseph Stavola recently co-authored an article addressing the use of photomicrographs in pathology reports that has been accepted for publication in the Journal of the American Academy of Dermatology.

Legislative Committee – Gayle Cook recognized committee members and thanked Ron for assisting her on the committee. The following was reported.

- Gayle will be working with hospital association closely and will actively follow legislation.
- The committee will provide more information about legislation on the website and will develop an educational session at Fall meeting so that members will be aware of current issues.
- Members were encouraged to serve on this committee.
- Ron discussed the amius brief, which involved New Hanover Regional. If the chapter gets involved we will not be a party to the lawsuit. As a Risk Manager and being in the healthcare industry we have an interest in what the decision will be. The board has been looking at what do we need to do about filing the amius brief as far as expense to the chapter and developing a policy on how the chapter will handle further briefs. The court ruling will impact Risk Managers. Ken Nanny also spoke on the impact the court ruling will have on Risk Managers and encouraged the chapter to get involved. Bonnie Refiniski-Knight explained what an amius brief is and asked NC ASHRM to get involved to guide the court in their ruling and to create future guidelines.

Program Committee – Cathy Harkey recognized committee members and reported the following:

- The committee worked hard to make the Spring conference a good program.
- Door prizes including free registration to next meeting will be given away.
- Speakers for further conferences are needed. If you are interested or know of someone let her know.
- Cathy reminded everyone to wear their favorite t-shirts tonight and come prepared to enjoy the evening by playing card games and dancing.
- The Fall meeting will be October 4-6, 2006 in Greensboro, NC at the Embassy Suits.

Membership Committee – Ann Barnes advised that our 2006 membership consists of the following:

- Law firms, insurance companies and brokers 45%, hospitals 50%; attorneys 5%.
- It is noted that we have 104 attendees for this Spring Meeting, which is an increase from Fall 2005. The membership is now 202 with 33 new members.

Website Committee – Connie Lamb recognized the committee members and gave out the NC ASHRM website address as well as the directory ID and password. She advised

there will be information being added to the website and encouraged members to view this site regularly.

New Business

No new business presented.

Adjournment: There being no further business, the meeting was adjourned at 1:35 p.m.

Respectfully submitted

Connie Lamb

Board Member