

**North Carolina Chapter of ASHRM
Business Meeting
October 6, 2005
Greensboro, North Carolina**

Minutes

Call to Order: Ron Burriss called the meeting to order at 12:00 noon.

Approval of Minutes: The minutes of the May 5, 2005 Business Meeting were reviewed and approved as written.

President's Report: Ron updated the attendees on all the work the Board has conducted on the chapter's policies and procedures. He reminded the group about this meeting being the 25th anniversary of the North Carolina chapter. He recognized that this chapter works hard to celebrate risk management. Ron reminded everyone that the board members are wearing the new chapter polo shirts that are for sale for \$20.00. The shirts are a way for chapter members to show pride and recognition for what we do to support risk management.

He discussed that this year we had to purchase a replacement laptop for the secretary position. National ASHRM did a chapter survey and our chapter did well in terms of membership, budget, and chapter activities.

The sponsors were asked to stand and were recognized for their continued support which allow us to provide outstanding programs which has resulted in an increase in attendance at the Spring and Fall meetings.

Treasurer's Report: Sandy Ogle provided the financial report and advised there were copies of the Balance Sheet and Profit & Loss Statements on the back table for review. Although we have not paid the expenses for the Fall meeting, the chapter is currently running close to bud get for 2005. She stated that we will run over budget in expenses due to the 25th celebration but the funds the we have in the savings account will cover those costs.

Committee Reports:

Program Committee – Kathy Connolly thanked the committee members. She thanked the membership because she has received several emails from individuals providing names of potential speakers and topics. Kathy reminded the group that if a chapter member wants to be a speaker and conducts a full session, excluding hot topics, we will waive your registration fee for the conference. If you have a presentation that you fell will be of interest to the chapter, please contact the Program Committee Chairman.

Legislative Committee – Lee Ann Scott asked Tim Nelson to update the group on legislative activities. Tim advised the bills that risk managers had concerns about were not passed. The bill that Representative Faison presented, regarding peer review, did not pass, thanks in part to the strong lobbying by Linwood Jones and the hospital association.

Professional Development – Ron Burris gave this report for Debbie Martinez. The chapter awards for this year are as follows:

Workhorse Award - Bobbie Hendrix and Connie Lamb
Professional Recognition – Richard Thompson

These individuals were recognized for their outstanding contributions to the chapter.

Public Relations and Marketing – Gwen Stokes recognized the important contributions of the sponsors. She reminded the chapter that the monetary contributions have been more this year than in the past. She extended appreciation to the Cranfill, Sumner & Hartzog Law Firm for hosting the Wednesday afternoon reception. Gwen reminded the chapter that if anyone else is interested in hosting a reception, please let her know. She discussed the newsletter and advised that a survey will be sent out asking for feedback to determine if this is beneficial to the chapter. She recognized the professional achievements of chapter members: Cheryl Keyes, Harold Maynard, Jackie Nordoff, Emily McCoy, Sarah Bailey, Yvonne Stinson, Dr. David Love, and Tim Nelson. All new members were asked to stand and were recognized by the chapter. She asked that members write down the one thing that stands out about being in the chapter and share that with the new members.

Nominations – Ron Burris presented for Lisa Byrd. Ron explained that the position of Secretary had been inadvertently left off the ballots and the board decided to resolve this at the Fall Business meeting. He asked for nominations for the position of Secretary: Lee Ann Jones was nominated and there was a unanimous vote for her to remain Secretary.

Ron introduced the 2006 officers and board members:

President	Kathy Connolly
Vice President	Cathy Harkey
Secretary	Lee Ann Jones
Treasurer	Sandy Ogle
Member at Large	Gayle Cook
Nominating Committee	Pat Hartsoe and Cindy Stow
Immediate Past President	Ron Burris

Kathy McKeown was recognized as the Chapter Historian.

Membership Committee – Ann Barnes advised that our 2005 membership consists of the following: law firms 8%; insurance companies and brokers 39%, hospitals 50%; long term care 3%. This committee will begin focusing on home health care agencies. It is noted that we have 81 attendees for this Fall Meeting, which is an increase from Fall 2004.

Website Committee – Connie Lamb recognized the committee members and showed the NC ASHRM website home page. She advised there will be more information added to the website and encouraged members to view this site regularly.

New Business

Jeannie Sedwick recognized Pam Kirks, Kathy McKeown, Doug Borg and Richard Thompson for assisting her with planning the 25th celebration. The chapter recognized three individuals who helped start the North Carolina chapter and were still active members of this chapter: Bobbie Hendrix, Richard Thompson and Jeannie Sedwick.

ASHRM updates – Doug Borg was thanked for his participation as a board member for ASHRM. Doug gave updates on ASHRM activities and stated that patient safety is a big focus and ASHRM is partnering with other groups to provide educational programs for risk managers. He reminded the group that newsletters and audio conferences are also available. In Fall 2006 the Risk Management handbook will be broken down into 3 books versus one thick book. ASHRM remains very active and supportive of risk managers.

Recognition of President: Kathy Connolly asked Ron Burris to come forward and the chapter recognized him for his many contributions as president. Ron's leadership style and voice of reason has been a great asset to the Board and Ron was presented with a plaque in recognition for his hard work.

Recognition of Executive Assistant: Kathy Connolly recognized Rina Borg for her numerous contributions to the chapter. The chapter would not be able to respond to the needs of its members without her hard work and dedication, as well as all her hard work at our conferences.

Adjournment: There being no further business, the meeting was adjourned.

Respectfully submitted

Lee Ann Jones

Secretary