

North Carolina Chapter of ASHRM

Business Meeting
Wrightsville Beach, North Carolina
May 5, 2005

Minutes

- **Call to Order** **Ron Burris**
Ron Burris called the meeting to order at 12:33 p.m.

- **Approval of Minutes**
The November 4, 2004 business meeting minutes were reviewed and approved as written. Jeanne Sedwick made a motion to approve, seconded by Lisa Byrd and minutes were unanimously approved as written.

- **President's Report** **Ron Burris**
Ron asked the Board members to stand and he thanked them for their contributions to the chapter. He mentioned National Risk Management week coming up in June, 2005. He asked the members to think of ways to celebrate this time with their facilities.
Ron asked members to consider joining a committee and referenced the 2005 Committee Membership lists that were on each table. The chapter needs volunteers for the various committee activities and he reminded everyone that the only pre-requisite needed for committee and/or board participation is the willingness to volunteer to serve.

- **Treasurer's Report** **Sandy Ogle**
Sandy reviewed the 2005 financials with the members. A motion for approval was made by Gayle Cook and Kathy Connolly seconded, the chapter approved the 2005 financials as written. Ron Burris discussed that the chapter likes to maintain a year of expenses in the budget so that we do not incur a negative impact at educational sessions. He thanked the sponsors for their contributions which helps to maintain a lower cost for the Spring and Fall programs. The fees for these programs have not increased in several years and extensive efforts have been made to increase the quality of the programs for educational purposes. He asked all the sponsors stand and the chapter thanked those attending for their contribution to the chapter's success. Ron announced that a list of sponsorships is maintained on the chapter's website.

□ **Committee Reports**

▪ **Program**

Kathy Connolly

Kathy recognized the Program Committee members for their help with the Spring program. She reminded everyone to stay for the social event, the theme is Casino Night. She thanked the Board members for their help with the Spring program.

▪ **Legislative**

Tim Nelson

Tim Nelson provided the report in the absence of the chairperson. He states that there are currently 5-6 bills in the General Assembly would be of interest to the chapter. 1- infection rates; 2-perfusionists are licensed to work under supervision of anesthesiologist; 3-separate medical liability into 2 phases; 4-patient safety; 5-peer review files being admissible in civil actions; 6-impose \$350,000 cap on non-economic damages and limit attorney fees. He will post updates on the website as to progress of these bills and encouraged everyone to keep current on the development of these bills.

▪ **Professional Development**

Debbie Martinez

She is looking for volunteers to help her with development of the chapter. She gave a report on the survey results. Specifically, people are interested in obtaining professional designations and the Board is currently reviewing how to reach out to this need. She will continue to provide updates to the chapter. Debbie recognized those members who have obtained professional designation this past year. Kathy Connolly was recognized as recently obtaining her CPHRM designation. Debbie asked that members please email her their accomplishments.

▪ **Public Relations/Marketing**

Gwen Stokes

She recognized the members of her committee. She also recognized the sponsors for their contributions this year. Gwen reported that the chapter has 9 new sponsors for this year. The total sponsor contributions for 2005 is \$14,000. This is an increase of \$3,300 from last year. The committee will begin working on the newsletter and asked for the members to send topics of interest to Gwen for publication in the newsletter.

▪ **Nominating**

Lisa Byrd

She reported that there are 3 positions that need to be filled for the 2006 calendar year – Vice President, Secretary and Member at Large. Lisa encouraged new members to join a

committee and gain experience so they can transition to the Board.

▪ **Membership**

Ann Barnes

Ann reported that we have 24 new members for 2005. She requested suggestions for ways to improve the membership. Ann asked for ideas on networking within the chapter. She invited all new members to come early to the dinner tonight and have an opportunity to meet with the Board.

▪ **Website**

Connie Lamb

She invited everyone to visit the chapter's website and provide comments in the feedback section for chapter development. Connie reminded the members that if someone wants to browse the directory, that the password is **nc_ashrm; risk77**.

Ron Burris reminded the members to take a moment and look at the website. He discussed that consideration is being made on moving the newsletter to the website vs. publication in a paper format. He asked that members provide feedback on the website as to this idea.

- **New Business** – there was no new business brought before the chapter.
- **Adjournment** – there being no further business the meeting was adjourned.

**NEXT BUSINESS MEETING: October 6, 2005
Embassy Suites, Greensboro, NC**

Respectfully submitted

Lee Ann Jones

Secretary – NC Chapter of ASHRM