

**North Carolina Chapter of ASHRM  
Business Meeting Minutes  
November 10, 2010  
Grove Park Inn, Asheville, NC**

**I. CALL TO ORDER**

**Becky Cox**

Becky Cox called the Fall Chapter Business meeting to order at 12 Noon on November 10, 2010.

**II. APPROVAL OF MINUTES**

The Spring 2010 Business Minutes were distributed and reviewed. After review, John West made a motion to approve. Ann Lambrecht seconded the motion and the minutes were unanimously approved.

**III. PRESIDENT'S REPORT**

**Becky Cox**

Becky recognized and extended appreciation to all the Sponsors who have helped with this Chapter's efforts.

Lee Ann Jones attended the National ASHRM meeting this year and there was immediate recognition of the NC Chapter by other national Chapters. Rina Borg was asked to stand in recognition of her work for NC as our Executive Assistant; Becky announced to the Chapter that our success can be attributed to Rina's excellent support of our chapter.

Becky encouraged our Chapter members to become more involved in National ASHRM. Their website exchange is a great way to network with and obtain information from other national chapters. Becky stressed that our chapter members become more involved with NC Chapter leadership, either through Board membership or committee work.

Elections for new Board members for 2011 were recently held; therefore, some existing members will be rotating off as their terms expire at the end of 2010. These members are Gayle Cook, Immediate Past President; Ken Nanney, Chair of the Legislative Committee; and David Creech, Chair of the Professional Development Committee. On behalf of the Chapter and the Board, these three individuals were presented with a plaque in appreciation of their service.

Becky advised that our social and dinner tonight would be in celebration of our 30<sup>th</sup> anniversary. Lee Ann Jones, Chair of the Program Committee, was recognized and updated the Chapter of our 30<sup>th</sup> anniversary. In recognition of our history as a Chapter, Lee Ann asked all former Presidents and Board members of NC ASHRM to stand in recognition of their service.

Becky Cox, our outgoing President was then specifically recognized in appreciation of her leadership of our Chapter over the past year. She was given a plaque in commemoration and appreciation of her service; and the Chapter responded with a standing ovation.

**IV. TREASURER'S REPORT**

**Jason Newton**

The Treasurer's Report, consisting of a Profit and Loss Statement and Balance Sheet as of November 9, 2010, was distributed and reviewed. Jason reviewed pertinent findings of Total Assets of \$79,337.02, net income of \$27,724.71, concluding that the Chapter's finances are in good shape. The expenses for the fall meeting are not recorded on the report; therefore the income appears a bit distorted. The Spring Meeting income for 2010 was up from last year's and expenses were down. We are maintaining our reserves. Upon conclusion of the review, Lee Ann Jones moved, and Cindy Stowe seconded the motion to approve the Treasurers Report as distributed. All members approved.

**V. OLD BUSINESS**

There was no old business to be discussed.

## VI. COMMITTEE REPORTS

- **Nominating Committee: Gayle Cook**

Gayle recognized the members of her committee and asked each to stand as their name announced: LeeAnn Jones, Pam Kirks, Gwen Stokes & Carl Malmberg. She reviewed the Committee's function during the year including soliciting for and then awarding the Roy Hinson Scholarship Awards. The recipients of this annual award were announced at the Spring Chapter Business Meeting, but were reviewed as information to the Chapter:

Jason Chandler – Southeastern Regional Medical Center  
Christine Foley – Transylvania Regional Hospital  
Starr-Nell Bowman – Catawba Valley Medical Center  
Cindy Cook – Caldwell Memorial Hospital

Gayle also mentioned that she and Laura Martinez both serve on National ASHRM and there are funds available to chapters in need of financial assistance. The Board has agreed to look into this potential funding for application to our Chapter.

Gayle announced the results of the 2011 Board Member elections. Rina reported that our percentage of voting was only 30%; however, National ASHRM reports a 10% voting return. Gayle announced that our open Board positions were filled by election of the following:

Vice-President: Pat Hartsoe

Treasurer: Jason Newton

Members at Large (two year terms): Ann Lambrecht, Kathy McLawhorn, & Hilda Walker

Member at Large (one year term to fill Pat Hartsoe's term): Megan Lee

Nominating Committee: (Becky Cox will be chairman): Tom Green & Stephanie Rogers

All Board Members for 2011 were then asked to come forward and be recognized:

LeeAnn Jones, President

Pat Hartsoe, Vice President

Jason Newton, Treasurer

Sharon Musselman, Secretary

Members at Large: Ann Lambrecht

Kathy McLawhorn

Hilda Walker

Megan Lee

Nominating Committee: Becky Cox, Chair; Members: Tom Green & Stephanie Rogers

- **Professional Development Committee: David Creech**

David recognized members of his committee and extended appreciation for their work. David reported that his committee has been working on two projects in 2010:

CLE Credits – When there are programs which meet the NC State Bar requirements for CLE, we attempt to gain the approval of credit of hours. This year we obtained pre-approval for 8.50 hours of general CLE credit. He advised the Chapter that Rina has the forms to be picked up and completed for the CLE credit from this meeting. The forms need to be returned to Rina with a check for \$3/per credit hour.

The Professional Development Committee reviewed the awards NC ASHRM is currently giving to its members, with the objective of trying to update and better recognize our members. Two awards have been proposed with acceptance by the Board – 1) the NC ASHRM Distinguished Service Award (DSA) and 2) the NC ASHRM Lifetime Achievement Award (LAA). The DSA is an annual award, taking the place of the Workhorse Award and the Professional Recognition Award. The LAA is a new award to recognize someone with exceptional service to the Chapter and who has made significant contributions to health care risk management in North Carolina. It is an

award reserved for someone with the highest professional service. This will not be an annual award but given when someone has been nominated who exemplifies to the PDC the qualities required of such recognition. At a minimum, the recipient should have the following qualifications:

- At least 20 years of health care industry experience, with at least 10 years devoted to health care risk management
- Current membership in NC ASHRM for at least 10 years, with past or current service on the Board of Directors
- The highest professional standards, as demonstrated through professional activities, work in risk management and volunteer service

David advised that additional details on both awards will be posted on the website. Anyone may nominate a fellow Chapter member, through contact with the Professional Development Committee.

- **Public Relations and Marketing Committee:** Pat Hartsoe  
Pat began by extending the Chapter's appreciation and recognition of the employers of the chapter attendees who allow their work with this chapter and specifically in service on this committee. Pat recognized the members of her committee and asked them to stand in recognition.

Pat then announced our Sponsors for 2010, whose contributions for 2010 total \$25,500. There were 7 new sponsors were added in 2010. The sponsors provide the resources to allow the Chapter to operate. The sponsors were asked to stand and members acknowledged their appreciation in round of applause.

The Van Winkle Law Firm and Dameron Burgin Parker & Jackson Law Firm were recognized in appreciation of their reception and break during at this meeting.

Sponsorship guidelines have been reviewed again, in view of the difficulty being experienced in managing the complimentary registrations. Becky Cox will be chairing a committee to review these guidelines and will be reporting back to the Board. Any members with suggestions were asked to see Becky or Pat. Although some members have problems accepting gifts from sponsors or vendors, the door prizes will continue to be given away on Friday at the close of our meeting; members should participate as their hospital/facility allows.

Pat extended her appreciation to the sponsors she has worked with for their cooperation with her committee's efforts

- **Legislative Committee:** Ken Nanney, Chair, asked that his members stand in recognition. The big news for this committee over the past year was there was not a lot going on. The short session of the NC Legislature was less than 60 days and involved mostly budget cuts. Ken anticipates next year will have similar financial focus. HB 813 stalled in the Senate, so NC remains one of few in the U.S. which recognizes contributory negligence. It is anticipated that \$40M in revenue will be gained in NC due to the Medicaid audits in the next year. This amount was put in the State budget; therefore, we can look for focused efforts in the coming year to gain this income through such audit efforts.

Ken extended his appreciation for his service with fellow Board members during his Board tenure and he encouraged Chapter members to think of serving on the Board.

- **Program Committee:** Lee Ann Jones, Chair, opened with an acknowledgement and recognition of her members, without whom she could not have performed the job of planning these meetings. ASHRM approved 9.79 hours of CE for the Spring meeting and 10.25 hours for the fall meeting.

Lee Ann announced that our reception and dinner tonight is in celebration of our 30 years as a Chapter. A DVD has been prepared for our members of the past 30 years using old photographs from prior meetings. The Rockhounds (formerly the Willis band) will be entertaining. Members were encouraged to wear pearls.

- **Membership Committee:** Hilda Walker, Chair, announced that our Chapter now has 269 members. Over the past year, 46 new members were added and these new members were asked to stand for recognition. Members were encouraged to network; and new members' photos have been posted at the registration desk area for ease in identification.

Hilda extended appreciation to her committee members for their work during the past year and when announced, her committee members were asked to stand.

- **Website Committee:** Cindy Stow

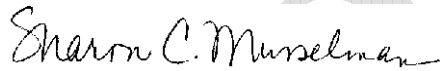
Cindy recognized and extended appreciation to the members of her committee: Connie Lamb & Doug Borg. She encouraged the Chapter members to periodically review the website and offer any needed revisions, corrections or suggestions. She stated that we have a Webmaster to maintain the web site, and we have stayed within budget. She asked for any Chapter members with an interest or expertise in websites to see her if willing to work on this committee in the coming year.

**VII. NEW BUSINESS** – No new business was brought before the Chapter.

**VIII. ADJOURNMENT**

Lee Ann moved to adjourn; Cindy Stow seconded the motion, which was unanimously approved. The meeting was adjourned at 12:55 p.m.

Respectfully Submitted,



Sharon C. Musselman  
Secretary