

**North Carolina Chapter of ASHRM  
Business Meeting**

November 13, 2008

Asheville, NC

MINUTES

**I. CALL TO ORDER**

**Gwen Stokes**

Gwen Stokes called the meeting to order at 12:27 pm

**II. APPROVAL OF MINUTES**

Spring 2008 business minutes reviewed and Lisa Byrd made a motion to approve. It was seconded by Gayle Floyd and the minutes were unanimously approved.

**III. PRESIDENT'S REPORT**

**Gwen Stokes**

Gwen Stokes reported that the Fall Program has been successful and thanked Gayle Cook and the Program Committee members. Gwen presented the president's report by giving a summary of this year's busy activities. She reported this year has been a monumental year for our country and the NC ASHRM Chapter. NC ASHRM is not only physical active but also financial strong. Conference attendance numbers increase as well as membership. Gwen stated she is proud to work with the Board.

Gwen recognized Lee Ann Scott and Sandy Ogle who will rotate off the Board this year. She thanked both for time and commitment to this chapter. She also thanked Gayle Cook and Program Committee for planning two excellent conferences this year. Gwen announced we are proud to sponsor and host CPHRM certification course after this Fall Meeting.

Gwen also discussed how the stressed economy may impact our membership, hospital and budgets. The Board is looking for ways to attain viability and the Board would like to hear the member's thoughts. Gwen recognized sponsors and thanked them for their contribution for support, education and entertainment at Spring and Fall Meetings. Sponsors not only give money and time, they serve as speakers. NC ASHRM is enhancing our website to have online survey capabilities, registration, and the availability to vote online. Gwen stated she was proud to report NC ASHRM was a Foundation supporter at National ASHRM. She encouraged everyone to research the foundation for educational opportunities and grant money to assist with those educational offerings.

Gwen stated it has been a tremendous opportunity to serve this chapter as President. She will continue serving next year as our Past President. As a member of NC ASHRM for 14 years, she is proud to promote this chapter. She encouraged new members to network to find and stay engaged in NC ASHRM. Gwen also reminded the membership we have a scholarship available for membership fee and in honor of Roy Hinson. She encouraged members to look at website and download the application.

Gwen recognized Rina Borg and stated she is an asset to this chapter. Rina did a presentation at National ASHRM this year as being a paid Administrative Assistant for our chapter. Deana Allen shared with the Board that Rina did an outstanding job. We are lucky and fortunate to have Rina. In conclusion, Gwen commented she is looking forward to another day of the meeting and turned it over to Sandy for the Treasurer's Report.

#### **IV. TREASURER'S REPORT**

**Sandy Ogle**

Sandy Ogle stated copies of the Profit & Loss Statements are available at the Registration Desk if anyone who would like to review them. The chapter is currently showing a profit for 2008, however, we have not paid expenses for this Fall Meeting. Sandy reported the chapter's total income for this Fall and Spring Meetings. Sandy also reported the totals from the Balance Sheet.

Sandy indicated she has enjoyed her experience as Treasurer and thanked everyone for their support.

#### **V. OLD BUSINESS**

There was no old business.

#### **VI. COMMITTEE REPORTS**

##### **Nominating Committee:**

Cathy Harkey announced election results. The 2009 Board Members are:

Gayle Cook, President

Becky Cox, Vice President

Jason Newton, Treasurer

Lee Ann Jones, Member at Large one year term

Hilda Walker, Member at Large

Ken Nanney, Member at Large

David Creech, Member at large

Joseph Washington, Nominating Committee

Bobbie Hendrix, Nominating Committee

Gwen Stokes, Past President

Cathy informed the membership, the Member at Large section on the ballot was incorrectly typed. The section indicated to vote for two members when it should have stated for three. Cathy reported we will use the member with the third highest votes unless someone disagrees. Cathy announced we have had a low turn in of ballots but next year we hope to get more votes. Cathy encouraged members to serve on the Board or committees.

**Professional Development Committee:** Lee Ann Scott stated it was a pleasure to serve on the Board. She thanked the members of her committee for all their assistance this year. Lee Ann also announced the recipient of the WorkHorse Award, Deana Allen. Deana was recognized for her outstanding work in this chapter and was congratulated on receiving the award.

A CPHRM course will be held Friday and Saturday following the Fall Meeting. Joyce Benton and Monica Berry will be the instructors.

Lee Ann announced CLE forms for attorneys needing CE credit can be picked up at the registration desk. She will send an e-mail out when approved.

Lee Ann encouraged members interested in serving on a committee to contact a Board member, as we are always looking for committee members and/or sub committees members.

**Public Relations and Marketing Committee:** Becky Cox recognized the PR and Marketing Committee members and thanked her committee for their work. She reported the chapter had exceeded their goal this year and recognized and thanked all sponsors as well as two new sponsors for the Fall Meeting. She further recognized Lawyer Structure Settlement (afternoon reception), Van Winkle Law Firm (networking reception) and Marsh (Thursday night dinner) for hosting events for the Fall Program.

Becky stated the requirements to be a sponsor included the following:

1. Need to be a member
2. Register for meeting and join us
3. Sponsor at any level. The gold and platinum level sponsors can host receptions and dinners.

There will be a new committee chair for next year for the PR and Marketing Committee so if you would like to be on this committee please let her know. Also if you know of any member with an

accomplishment let her or Rina know. Becky thanked everyone for their support.

**Legislative Committee:** Ken Nanney recognized members of his committee. Ken reported the 2008 legislative was a short session and the long session would convene January 28, 2009. Megan Lee gave an overview of House Bill regarding NCGS § 90-21 that has been revised to require healthcare facilities and physicians to report “non-accidental trauma” in children to both law enforcement and the Department of Social Services (DSS). These changes go into effect December 1, 2008. Currently DSS does not get involved for 24-48 hours. Law enforcement will get more immediate actions with this change. This article is posted on the website.

Ken reinforces that forms are available for attorney’s to complete for those that need CLE credits at the registration desk

**Program Committee:** Gayle Cook recognized members of her committee. Be sure to complete evaluation to provide feedback for future conferences. Also if interested serving on committee indicate that on the evaluation and please put your name on the evaluation.

Gayle further recognized the sponsors that have hosted events for the educational programs. She states that we have 121 registered attendees. The social for tonight is casual and the Willis Band will play music and there will be dancing.

The Spring 2009 Meeting will be held at Holiday Inn Sunspree in Wrightsville Beach May 6-8, 2009. Please make reservations early. At this point, the Board has selected November 11-13, 2009 for the Fall Meeting dates.

**Membership Committee:** Hilda Walker recognized members on her committee and all new NC ASHRM members for this year. We are a strong organization with 274 members and 54 new members for 2008. The chapter had a few non-renewals, which was impacted by economy. Hilda welcomed members to join the Membership Committee.

**Website Committee:** Pat Hartsoe recognized members on the Website committee and stated it was a pleasure to be re-elected as a Board member. Pat thanked everyone for visiting the website and let the members know the goal of the Website Committee is to provide a site which is user friendly. With improvements to the

website, members will be able to renew membership online, register online, and pay by credit card or submit payment by check. Members will also be able to vote online, which will hopefully encourage more members to vote. Pat encouraged members to look at the website for the online functions, job postings, and the brochure for the next meeting.

**VII. NEW BUSINESS**

A Bylaw amendment to include online voting was reviewed and discussed. Ken Nanney made a motion to amend the Bylaws as indicated. Ron Burris seconded and everyone unanimously approved.

Gayle Cook recognized Gwen Stokes for her leadership as President for 2008. She presented Gwen with a plaque in recognition of her efforts and for being an invaluable mentor to the Board and Chapter. Gwen thanked everyone.

**VIII. ADJOURNMENT**

Carl Malmberg made a motion to adjournment and Denise Malmberg seconded. The motion was unanimously approved.

Respectfully Submitted,

*Connie Lamb*

Secretary